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Property Maintenance Complaint

NAME OF COMPLAINANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

(PLEASE NOTE: complainant information will be kept confidential, unless formally requested.)

ADDRESS OF COMPLAINT: \_\_\_\_\_

**PLEASE CHECK ANY OF THE VIOLATIONS LISTED BELOW**

- Outside Storage
- Trash/Garbage/Refuse
- Tall Grasses/Weeds
- Inoperative Vehicle (unlicensed and/or in disrepair)
- Building Maintenance (broken windows, sagging porches, peeling paint, etc.)
- Unapproved additions or structures (sheds, garages, decks, fences, etc.)

Please include a brief description for each of the violations you checked above.

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**OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Action to be taken: \_\_\_\_\_

Complaint Accepted: \_\_\_\_\_

\_\_\_\_\_

Complaint Denied: \_\_\_\_\_

\_\_\_\_\_

Signature of City Official \_\_\_\_\_