

CITY OF RANDOLPH  
OCTOBER 7<sup>TH</sup>, 2020 MEETING MINUTES

The Council convened in open session on Wednesday, October 7<sup>th</sup>, 2020 at 6:30 p.m. at the. Notice was given in advance by publishing in the Randolph Times. Council acknowledged by Receipt of Notice. Present were Mayor Bradley, Councilmen Kuhl, Bargstadt, Backhaus, Bazata, and City Attorney Holloway. Staff members present included Deputy Clerk/Deputy Treasurer Rayford, and Administrator/Clerk/Treasurer Benton.

**I. ROUTINE BUSINESS**

1. Announcement of Open Meetings Act
2. Roll Call

**II. PUBLIC HEARINGS**

**III. CONSENT AGENDA**

Council Approved subsection items 1-9 of Consent Agenda.

1. Approve minutes of September 9<sup>th</sup>, 2020 City Council Meeting
2. Approve Variance Request on McGill 302 W Randall Street Variance & Curb Cut permit
3. Approve Variance Request & Floodplain Dev Permit Hardisty 609 E Hughson St
4. Approve Curb Cutting Permit Rosberg 203 E Hughson St
5. Accept Backer & Munter Resignation from Park Board
6. Approve utilizing second floor of Auditorium, above entryway, for ROAR storage.
7. Approve allowing Randolph Area Foundation physical address to be 212 E Broadway Street, Suite RAF, Randolph, NE 68771.
8. Approve Resolution 2020-17 – Hwy 20 LED Lighting upgrade/expand NDOT Agreement XL2022
9. Approve an additional one percent (1%) increase in the Restricted Funds Authority subject to limitations on the budget for fiscal year 2020-2021.

**IV. REGULAR AGENDA**

1. Review and approve Claims. Council Approved claims as submitted.

**September 2020**

Ameritas -BE	\$532.67	Jims Food Center - SU	\$10.14
Appear - TS	\$153.02	JT Carpentry -PA	\$3,248.40
Berners Service - GA	\$69.13	Kayton International Inc. - LE	\$2,000.00
Big Red Printing -PP	\$302.95	L P Gill, Inc. -LF	\$1,804.32
Black Hills Energy – UT	\$113.56	LEITING AUTO SUPPLY- SU	\$323.60
Blue Cross & Blue Shield – HI	\$8,850.30	Lied Randolph Public Library Treasurer -FE	\$825.00
Border States Ind Inc - SU	\$2,210.20	Lingo Communications -TE	\$266.24
Bruce Tunink Backhoe - FE	\$950.00	McCormick Drain Service - RM	\$795.00
CardinalCAM Industries - SU	\$499.56	Merkel Abstract & Title-FE	\$800.00
Century Link -TE	\$14.04	Midwest Laboratories Inc-FE	\$547.07
City of Laurel- FE	\$43.75	Municipal Pipe Services -RM	\$6,802.50
CITY OF RANDOLPH- RE	\$492.24	Nebraska Dept of Revenue -TA	\$7,287.86
Core & Main LP -SU	\$163.15	NE Municipal Clerks' Assoc -FE	\$70.00
EAKES Office Solutions -PR	\$542.26	Nebraska Public Health Lab -EF	\$380.00
EFTPS - TA	\$8,042.54	NPPD -UT	\$56,376.69
Grossenburg -LE	\$600.00	Nebraska Secretary of State –TA	\$30.00
Hartelco -FE	\$7,949.08	Northeast Community College-ED	\$35.08
JEO Consulting - FE	\$82.50	NE Nebraska News –PP	\$392.86

NPZA- FE \$35.00  
Pauls Welding-SU \$72.03  
Q. L. T. -SU \$7.12  
Sams Hardware Hank -SU \$227.02  
Sargent Drilling -RM \$9,468.50  
Stueckrath Trucking, LLC- SG  
\$1,923.60

Sherwin Williams Co –PA \$304.52  
U S Post Office –SU \$272.55  
US 20 LLC –GA \$98.68  
US DEPT OF ENERGY - UT \$4,714.67  
V S P -BE \$200.14  
WATTIER TRU VAL – SU/RM \$6,703.02  
WESCO -SU \$4,183.24

2. Council Approved the Randolph Farm Supply claim for amount of \$1104.30
3. First reading of Ordinance 704 of approved 2020 Annexation plan – Motion for first reading by Bargstadt, seconded by Kuhl. ROLL CALL YEAS: Bazata, Backhaus, Bargstadt, Kuhl. NEAS: None.

### **ORDINANCE 704**

#### **AN ORDINANCE ANNEXING CERTAIN REAL ESTATE TO THE CITY OF RANDOLPH AND EXTENDING THE CORPORATE LIMITS OF THE CITY OF RANDOLPH TO INCLUDE SAID REAL ESTATE.**

**BE IT ORDAINED** by the Mayor and the Council of the City of Randolph, Nebraska:

Section 1. The City of Randolph does hereby find and declare that the real estate described in the attached Exhibit A, and hereby incorporated entirely by reference, is immediately adjoining and contiguous to the corporate limits of the City of Randolph, Nebraska.

Section 2. The above described real estate is annexed to the City of Randolph, Nebraska, and is declared to be within the corporate limits of the City of Randolph, Nebraska pursuant to Neb. Rev. Stat. § 17-405.01.

Section 3. The corporate limits of the City of Randolph, Nebraska, are hereby extended to include said real estate.

Section 4. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

4. Introduce, waive three readings, and approve Ordinance 707 – Amend Schedule of Fees. Motion by Bazata to change from Ordinance 707 to Resolution 2020-19, seconded by Bargstadt. ROLL CALL YEAS: Backhaus, Kuhl, Bazata, Bargstadt. NEAS: None. Council Approved Resolution 2020-19 Amend Schedule of Fees.

### **RESOLUTION 2020-19**

A RESOLUTION AMENDING THE GENERAL SCHEDULE OF FEES AND CHARGES OF THE CITY OF RANDOLPH, NEBRASKA. **BE IT RESOLVED** BY THE MAYOR AND CITY COUNCIL OF THE CITY OF RANDOLPH, NEBRASKA:

WHEREAS, the Mayor and City Council of the City of Randolph, Nebraska ("City"), by and through the City Code, Nebraska law, and as a matter of general policy and City administration, establish from time to time certain rates, fees, and charges for purposes of raising operating revenue and covering the City costs and operating overhead.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council that the attached schedule of rates, fees, and charges are hereby amended and shall, if not already in effect, become effective upon October 18, 2020 and the passage and approval of this Resolution.

All Ordinances, Resolutions, and City policies inconsistent herewith are hereby repealed.

PASSED AND APPROVED this 7th day of October, 2020.

Subsection items 5-7 were tabled for City Code review. Subsection 8 tabled until next Council meeting for revised verbiage.

5. Introduce, wave three readings, and approve Ordinance 708 – Amend Park and Recreation Board Bylaws. Tabled by City Council for future meeting review.
6. Introduce, wave three readings, & approve Ordinance 709 – Amend City Code Chapter 2-101 Boards and Committees. Tabled by City Council for future meeting review.
7. Introduce, wave three readings, & approve Ordinance 710 – Amend City Code Chapter 2-201 Library Board Bylaws. Tabled by City Council for future meeting review.
8. Introduce, wave three readings, & approve Ordinance 711 – Amend City Code Chapter 2, add subsection 2-206 Economic Development Advisory Board Bylaws. Foundation to partnering with NENEDD for Downtown Revitalization funding.
9. Introduce, waive three readings, & approve Ordinance 712- Amend City Code Chapter 1, add Article 11 Code of Conduct. Motion by Bazata to introduce, waive three readings, and adopt Ordinance 712 Amend City Code Chapter 1, add Article 11 Code of Conduct, seconded by Kuhl. Council Approved

### **ORDINANCE 712**

**AN ORDINANCE OF THE CITY OF RANDOLPH, CEDAR COUNTY, NEBRASKA ADDING A NEW ARTICLE 11, SECTION 1-1101 TITLED CODE OF CONDUCT TO THE MUNICIPAL CODE OF THE CITY OF RANDOLPH; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCE IN CONFLICT HEREWITH; AND TO PROVIDE FOR THE EFFECTIVE DATE THEREOF.**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF RANDOLPH, CEDAR COUNTY, NEBRASKA, AS FOLLOWS:

Section 1: That Chapter 1 of the Municipal Code of the City of Randolph ("Code") should be amended to add a new article and section titled: Article 11, Section 1-1101 Code of Conduct.

Section 2: That Article 11, Section 1-1101 Code of Conduct, should read as follows:

1-1101 Code of Conduct. The City of Randolph expects its employees, Mayor, members of the City Council, and all members of a City Board or Committee, to:

- (a) maintain the highest standards of cooperation, integrity, impartiality, good judgment, diplomacy, courtesy, fairness and equality in serving the City;
- (b) refrain from making representations which might obligate or put the City in jeopardy;
- (c) adhere to the highest standards of personal and professional ethics;
- (d) treat employees, Mayor, members of the City Council, all members of a City Board or Committee, and members of the public with respect and professionalism;
- (e) carry out all duties to the best of their abilities; and
- (f) conduct themselves in such a manner as to bring credit to the City of Randolph.

Section 3: That all other ordinances or parts thereof in conflict herewith are hereby repealed.

Section 4: That this ordinance shall be published in pamphlet form.

Section 5: That this ordinance shall take effect after its passage, approval and publication according to law.

**PASSED AND APPROVED** this 7th day of October, 2020.

10. Approve Resolution 2020-18 – add up to 3 stop signs on Main St to help slow/control traffic flow near park. City Code Chapter 5, subsection 5-210. One on intersection of Main St and Park St for southbound traffic. Two on intersection of Main St and Walden St for south and north traffic. After lengthy discussion, subsection 10 was tabled. City Council requesting a traffic study and the Planning Commission to determine alternate solutions, including sidewalk improvement ideas, to present at future City Council Meeting.
11. Council Approved appointments to Park Board – Sue Meyer & Tim Kint. ROLL CALL YEAS: Bargstadt, Bazata, Kuhl, Backhaus. NEAS: None. Park Board will elect officers at next scheduled meeting.
12. Department Reports were presented by Deputy Clerk/Deputy Treasurer Rayford and City Administrator Benton. Rayford said the City is utilizing Cemify to further digitize Cemetery records and to have public visibility online through [www.randolphne.com](http://www.randolphne.com). Combined Billing is being added to the Jayhawk Utility Portfolio to create efficiencies in the utility billing process and improve visibility for the customer. Also coming soon will be online bill view and payment options along with debit and credit card payment options in person. City offices hours will remain unchanged for the upcoming renovations over the next few months. Benton shared that the US Army Corp of Engineers Flood Risk Section 205 Project Phase 1 has been awarded to Shinn Kellogg, LLC. Shinn Kellogg, LLC plans to have a bulldozer start stripping the Middle Logan Creek channel for erosion control week later this month of October 2020; should start north of Jackson Street Bridge and continue upstream to west of Sholes Road. Shinn Kellogg, LLC plans to start excavating the Middle Logan Creek channel and moving spoil mid-November, 2020; moving very quickly with a 600 yard/hour excavator. Bridge Street Bridge will be removed very early into the project. Additionally, Sholes Road Bridge will be removed in early 2021 after a Shoe-Fly is installed on the east side of Sholes Road to accommodate all traffic including Agricultural and Commercial. Shinn Kellogg, LLC has 720 days to complete Phase 1. Plans for a USACE Informational meeting and ground breaking ceremony are also in the works soon, dates & times to be determined. Phase 2 design which is Sholes Road West to Pierce County line, should be completed early spring 2021; with appraisals and property offers should start late spring 2021. Phase 2 property acquisitions should be completed before Memorial Day Weekend 2021, anticipating advertising for bid and awarding Phase 2 in late Summer with construction of Phase 2 starting Fall 2021. Western property line has been established for the City Recycling Center (formerly called City Dump). Hackberry trees from the City Tree Farm on Sholes Road, that would otherwise be removed for the Flood Risk Phase 1 project, will be moved by Hartington Tree to establish a “green fence” on western property line of the City Recycling Center. [www.knb.org](http://www.knb.org) is a resource to find which Nebraska communities are creating and/or purchasing recycled materials. Fundraising is underway for the City Pool to add a Zero Entry and Splash Pad. Benton shared reports for Police Chief Eller, Library Board and Planning Commission meeting minutes, and Utilities Supervisor Lackas department report. In addition to winterizing the pool and park, Water Department is finalizing the water repair at Kemp and Main. Additional project later this fall are a water project at corner of Jackson and Bridge, some street repairs on west Broadway Street, and sewer main cleaning. The chosen vendor for sewer main cleaning, will also CCTV inspect the mains and can fix issues without disturbing the ground. Coordinating with multiple vendors to replace the grass infield with Red Ball diamond aggregate on the practice ball field by the pool and apply remaining stored Red Ball diamond aggregate on baseball/softball fields. Electrical Superintendent Beck has been

multitasking on numerous utility moves for Parks, Flood plain project, waste water treatment facility, and Hwy 20 reconstruction LED lighting. Beck is working with multiple vendors for a quote to add electricity to the East welcome to Randolph sign.

13. Motion by Bargstadt, seconded by Backhaus to Adjourn Sine Die and reconvene as Community Development Agency (CDA). ROLL CALL YEAS: Kuhl, Bazata, Bargstadt, Backhaus. CDA Consider, discuss, and take all necessary action on request from Richard Bloomquist for the City to replace 45' of full curb and 15' of half curb along corner of Pacific and Broadway. Homeowner is replacing part of his parking. Subsection 13 was tabled for additional information from property owner.

v. **ADJOURN**

With no further business to come before the board, the meeting was adjourned.

Benjamin Benton  
City Administrator/Clerk/Treasurer

There will be a special council meeting on Wednesday, October 28<sup>th</sup>, 2020 at 6pm. The next regular meeting of the Randolph City Council will be held on Wednesday November 4<sup>th</sup>, 2020 at 630pm. Both meetings will be at the City Offices 212 E Broadway, Randolph, NE 68771 and available on Zoom.