

CITY OF RANDOLPH
June 3, 2020 CITY COUNCIL MINUTES

The Council convened in open session on Wednesday June 3 2020, at 6:30 p.m. in the Council Chambers. Notice was given in advance by publishing in the Randolph Times. Council acknowledged by Receipt of Notice. Present were Mayor Bradley, Councilmen Bargstadt, Kuhl, Backhaus, Lemmons, and City Attorney Holloway. Staff members present included City Administrator/Clerk/Treasurer Benton, Utilities Supervisor Nielsen and Police Chief Eller. Meeting was available online via Zoom.

I. ROUTINE BUSINESS

1. Mayor Bradley advised those present of the posted information regarding the Open Meetings Act.
2. Roll Call

II. PUBLIC HEARINGS

Review Ordinance 704 -2020 Annexation Plan – First of three public hearings held to discuss:
ANNEXING CERTAIN REAL ESTATE(S) TO THE CITY OF RANDOLPH AND EXTENDING THE CORPORATE LIMITS OF THE CITY OF RANDOLPH TO INCLUDE SAID REAL ESTATE.

Multiple property owners presented concerns about being annexed into City Corporate Limit including increased property taxes, access to sewer and water services, maintenance of dirt roads adjacent to properties. Unless a special Council Meeting is scheduled and subsection added to agenda, the second of three public hearings will be held at 630pm on July 8th, 2020. Public hearing was closed by Mayor Bradley.

III. CONSENT AGENDA

Council approved subsections 1, 2, & 4-7 of the Consent Agenda Item II. Subsection 3 was tabled for July 8th, 2020 Council Meeting.

1. Approve minutes of May 6, 2020 City Council Meeting
2. Approve Floodplain Development Permit, Lisa Leader
3. Approve annual CDA tax, due Aug 2020
4. Approve Randolph Pool Waiver; all participants will sign prior to using Randolph Pool
5. Approval of Annual Progress Report on Tax Increment Financing (TIF) for 2019
6. Authorize changes to Business Card, update contact information
7. Review, discuss, and approve Resolution 2020-07 approval of the City of Randolph Section 205 flood risk management project on Logan Creek Phase 1 property appraisal values. Council approved values at May Council meeting, documenting said approval in Resolution.

Resolution No. 2020-07

A RESOLUTION AUTHORIZING THE PURCHASE OF TEMPORARY AND PERMANENT EASEMENTS FOR THE SECTION 205 FLOOD RISK MANAGEMENT PROJECT ON MIDDLE LOGAN CREEK.

WHEREAS, the City of Randolph, Nebraska ("City") is currently working on a Section 205 flood risk management project on Middle Logan Creek, a USACE project and project partnership with the City and the Department of the Army (the "Project").

WHEREAS, the USA CE has determined certain parcels of real estate are necessary for the Project and has requested that the City purchase the necessary legal rights from the owners.

WHEREAS, the City hired Jason Ingalls, a licensed Certified General Real Property Appraiser for the State of Nebraska, to determine the market value of the certain parcels of real estate necessary for the Project, as surveyed and identified by USACE.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Council of the City of Randolph that the City purchase the necessary temporary and permanent easements for the market value compensation determined by Jason Ingalls. Said temporary and permanent easements, in addition to the necessary legal rights USACE has identified for the Project, along with the approved purchase prices are set forth in the attached Exhibit A.

BE IT FURTHER RESOLVED the City Administrator, Benjamin Benton, be authorized to execute all necessary documents on behalf of the City to effectuate the purchases set forth in Exhibit A.

PASSED, APPROVED, AND ADOPTED by the Mayor and the Council of the City of Randolph, Cedar County, Nebraska at their regular meeting held on the _3rd_ day of June, 2020.

IV. REGULAR AGENDA

1. Council approved the claims as submitted.

VENDOR - MAY Claims

AUDITORIUM

APPEARA - TS \$25.85
BLACK HILLS ENERGY - UT \$41.81
DEPOSIT - REFUND \$500.00
LINGO -TE \$58.44

CEMETERY

ANDREW REPAIR - RM \$20.00
B WINKELBAUER - GO \$900.00
CUSTOM SPORTS - UA \$241.81
RANDOLPH FARM SUPPLY – GA \$105.08
SAMS HARDWARE HANK – SU \$1.38
WATTIER TRUE VALUE – SU \$81.13

CITY HALL

APPEARA – TS \$25.85
DCC - TE \$10.08
JIMS FOOD CENTER - SU \$38.01
LINGO -TE \$58.44
NE NEB NEWS COMPANY – PP \$145.15
NORFOLK DAILY NEWS – PP \$90.18
QUILL - SU \$32.97
SAMS HARDWARE HANK – SU \$55.98

ECONOMIC

BUSINESS CARD - MC (QB REN) \$77.64
CITY OF RANDOLPH - PY \$300.00
INGALLS APPRAISALS - FM \$2,000.00
LINGO -TE \$58.42
NE NEB NEWS CO – PP \$69.96
QUILL - SU \$32.97

ELECTRIC

APPEARA - TS \$25.85
AXA - PE \$52.40
BLACK HILLS ENERGY - UT \$27.29
BSE - SU \$2,822.57
BUSINESS CARD - MC (QB REN) \$77.64
CITY OF RANDOLPH - PY \$6,011.17

HAWKINS - EP \$6,295.00
LEITING AUTO - SU \$129.40
NPPD - UT \$32,405.11
QUILL - SU \$32.97
RANDOLPH FARM SUPPLY - GA \$232.80
SAMS HARDWARE HANK – SU \$23.48
WAPA - UT \$4,313.36
WATTIER TRUE VALUE – SU \$78.59
WESCO - EP \$5,187.96
WESCO - SU \$21.50

FIRE

BLACK HILLS ENERGY - UT \$179.60
BUSINESS CARD - MC (QB REN) \$77.64
LINGO -TE \$58.44
SAMS HARDWARE HANK – SU \$28.96
GENERAL \$1,418.74
AXA - PE \$52.40
CITY OF RANDOLPH - PY \$1,366.34

GOLF

BUSINESS CARD - MC (QB REN) \$77.64
CITY OF RANDOLPH - PY \$7,261.09
QUILL - SU \$32.97
SQUARE - SU \$64.50

LANDFILL

APPEARA - TS \$25.85
AXA - PE \$118.28
BLACK HILLS ENERGY - UT \$27.29
BUSINESS CARD - MC (QB REN) \$77.64
CITY OF RANDOLPH - PY \$3,249.58
CUSTOM SPORTS - UA \$120.90
DIXON ELEVATOR - SU \$13.00
LEITING AUTO - SU \$26.84
LP GILL - LF \$2,184.42
PRIME SANITATION - ER \$481.95
QUILL - SU \$32.97

RANDOLPH FARM SUPPLY – GA \$258.80

LIBRARY

CITY OF RANDOLPH - PY \$1,410.81

PARK

AAA - CI \$2,989.00
ANDREW REPAIR - RM \$20.00
BACKER TREE SERV - SE (STUMP GRINDING) \$600.00
BACKHAUS SAND & GRAVEL - SU \$48.85
CITY OF RANDOLPH - PY \$909.25
CUSTOM SPORTS - UA \$241.81
DIXON ELEVATOR - SU \$11.25
HOOPS - CI \$4,894.00
MARK KORTH - SU (TARP) \$250.00
QUILL - SU \$32.97
RANDOLPH FARM SUPPLY – GA \$152.72
SAMS HARDWARE HANK - EP \$1,013.24
SAMS HARDWARE HANK - SU \$283.60
STECH CONSTRUCTION - SE \$3,800.00
WATTIER TRUE VALUE - SU \$413.55
WEST HODSON LUMBER - SU \$95.00

POLICE

AXA - PE \$333.32
AXON ENTERPRISE - EP \$333.84
BUSINESS CARD - MC (QB REN) \$77.64
CITY OF RANDOLPH - PY \$4,433.32
LINGO -TE \$58.44

POOL

CITY OF RANDOLPH - PY \$39.00
DHHS - FE (CPO LICENSE) \$40.00
HAWKINS - EP \$847.52
KIEFER ACQUATICS - UA \$531.23
WATTIER TRUE VALUE – SU \$132.12
YMCA - ED \$1,200.00
SAMS HARDWARE HANK – SU \$188.37

SEWER

APPEARA - TS \$25.85
AXA - PE \$150.81

BLACK HILLS ENERGY - UT \$27.29
BUSINESS CARD - MC (QB REN) \$77.64
CITY OF RANDOLPH - PY \$4,151.55
GPM - RM \$777.00
JEO - EF \$102.50
LEITING AUTO - SU \$70.23
NDEE- EF (LOAN PMT) \$8,458.10
NE PUBLIC HEALTH ENV LAB - EF \$15.00
NE RURAL WATER ASSOC- ED \$403.35
QUILL - SU \$32.97
RANDOLPH FARM SUPPLY - GA \$84.57
SAMS HARDWARE HANK - SU \$49.62

STREET

APPEARA - TS \$25.84
AXA - PE \$85.76
BACKHAUS SAND & GRAVEL - SU \$48.85
BLACK HILLS ENERGY - UT \$27.30
BUSINESS CARD - MC (QB REN) \$77.64
CHASE NYC- BP \$87,721.25
CITY OF RANDOLPH - PY \$1,790.78
DIXON ELEVATOR - SU \$125.75
GROSSENBURG - EL \$600.00
GROSSENBURG - RM \$174.42
LEITING AUTO - SU \$3.87
QUILL - SU \$32.97
RANDOLPH FARM SUP - GA \$135.18
SAMS HARDWARE HANK - SU \$6.48
WINKELBAUER REPAIR - RM \$130.02

WATER

AXA - PE \$131.76
BUSINESS CARD - MC (QB REN) \$77.64
CITY OF RANDOLPH - PY \$3,510.30
LEITING AUTO - SU \$30.17
NDEE- EF (LOAN PMT) \$8,458.10
QUILL - SU \$32.97
RANDOLPH FARM SUPPLY - GA \$237.79

2. Reviewed Ordinance 704 -2020 Annexation Plan – ANNEXING CERTAIN REAL ESTATE TO THE CITY OF RANDOLPH AND EXTENDING THE CORPORATE LIMITS OF THE CITY OF RANDOLPH TO INCLUDE SAID REAL ESTATE. Unless a special Council Meeting is scheduled and subsection added to agenda, the second of three public hearings will be held at 630pm on July 8th, 2020.
3. City Administrator Benton presented the USACE Floodplain 65% Design Phase 2 for City Council to review. Will be on Agenda in July for approval. Of the twelve designs to most favorable channel alignment for Phase 2 are 3:1 Alignment 4 and Wall Alignment 4. Both will include acquisition of properties for permanent and temporary easements. Wall Alignment has added cost for wall materials. Options to not replace Douglas Street Bridge were also discussed.

4. City Administrator Benton presented Resolution 2020-05 regarding Summer Rec and Youth Programs. Council approved motion to adopt Resolution 2020-05 to approve Summer Rec and Youth programs.

RESOLUTION 2020-05
COVID-19: Resolution of the City of Randolph

Regarding Use of Municipal Property for Youth Baseball and Softball A Resolution of the City of Randolph, Nebraska, Regarding the Risk of Exposure to COVID-19 Through the Use of Municipal Property for Youth Baseball and Softball.

Recitals

WHEREAS, the novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization, is extremely contagious, and is believed to spread mainly from person-to-person contact; WHEREAS, on March 13, 2020, the Governor of the State of Nebraska declared a state of emergency related to COVID-19 within the entire State of Nebraska, and this state of emergency remains in effect; WHEREAS, directed health measures are in effect for every County in the State of Nebraska through May 31, 2020, and are likely to be extended by the Governor in some form for most or all Counties after May 31, 2020; WHEREAS, on May 11, 2020, the Governor announced that the directed health measure prohibiting all organized team sports, youth and adult, would be relaxed by the State of Nebraska beginning June 1, 2020, in order to permit the planned reopening of certain youth sports, specifically baseball and softball; WHEREAS, a copy of the Youth Sports Reopening Guidelines dated May 11, 2020, attached as Exhibit A, are attached to this Resolution and incorporated herein as part of these Recitals; WHEREAS, players, coaches, officials, and others who participate in baseball and softball games, practices, and related activities, and spectators who attend such activities risk the dangers of illness, disease, medical complications, injury or death, caused by or related to COVID-19, by voluntarily entering the grounds on which such activities take place, by watching such activities, and by participating or authorizing the participation of a minor, in baseball or softball games, practices, or related activities; and WHEREAS, it is the intent of the City of Randolph to permit the resumption of youth baseball and softball on municipal property, in accordance with the directed health measures and other laws and guidance issued by the State of Nebraska, including the Youth Sports Reopening Guidelines dated May 11, 2020, and such further laws and guidance that may be issued in the future, provided that every individual, organization, or group sponsoring such activities, and all participants and spectators, fully assume the health risks associated with these activities, including the inherent risk now present in any such activities as a result of the presence of COVID-19 in the State of Nebraska, and provided that participants in such activities sign an agreement that releases the City of Randolph, its elected and appointed officials and employees, and all other participants in youth baseball and softball from liability associated with exposure to COVID-19 in the course of such activities. NOW, THEREFORE, BE IT RESOLVED by the City Council that any individual, organization or group sponsoring youth baseball or softball that wishes to use the playing or practice fields or other facilities of the City of Randolph for baseball or softball games, practice, or related activities will be required to enter into the COVID-19: License and Management Agreement for Use of Municipal Property for Youth Baseball and Softball, in substantially the same form as Exhibit B attached hereto. These License Agreements will be maintained by the Clerk and shall constitute an addendum to any other contract, license agreement, lease, or agreement allowing the use of the grounds of the City of Randolph by the same individual, organization, or group. BE IT FURTHER RESOLVED that, in order to enter the playing or practice fields or other facilities of the City of Randolph to participate in baseball or softball games, practices, or related activities, all players, coaches, officials and other participants must sign the agreement titled COVID-19: Youth Baseball and Softball Participants Agreement in substantially the same form as Exhibit C attached

hereto. Each team wishing to participate on the grounds of the City of Randolph must provide copies of signed Agreements for all participants affiliated with the team, together with a roster containing a complete list of the names of all players, coaches, officials, and others affiliated with the team. Copies of these documents must be provided to and shall be maintained by the municipal Clerk. BE IT FURTHER RESOLVED that, for the avoidance of doubt as to the risk assumed by participants and spectators, in order to encourage compliance with directed health measures and guidelines, and in order to promote public safety, the applicable provisions of the Youth Sports Guidelines dated May 11, 2020, shall be posted on all practice and playing fields where youth baseball or softball are played. If the Youth Sports Guidelines dated May 11, 2020, are subsequently modified or updated, the applicable provisions of the modified or updated guidelines shall be posted in the same manner. BE IT FURTHER RESOLVED that all participants and spectators shall comply with all federal, state and local laws and regulations, all directed health measures and guidelines, and all City policies or procedures established by the City of Randolph relating to COVID-19 or other safety or hygiene precautions while present on municipal property, understanding that the City of Randolph may elect to deny entrance to the grounds and facilities to any non-complying participant or spectator, or to require a non-complying participant or spectator to leave the premises at any time. BE IT FURTHER RESOLVED that officials and employees of the City of Randolph are authorized to execute the directives set forth in this Resolution. RESOLVED this _3rd_ day of __ June __ 2020.

5. Department Reports, Utilities Supervisor Nielsen presented that the donated Backstop from McLean, NE, disc golf course, and numerous playground equipment pieces. Pool is ready for opening date later this month. Garbage truck is still due to city, COVID19 has caused delays in delivery. Utilities Supervisor tendered his resignation, last day will be June 26th 2020. Police Chief Eller presented his May report, responded on numerous call for violation of Ordinance 668 – Dangerous Dogs. Several weed and Nuisance Property notices served in May as well. City Administrator Benton presented that the Lied Randolph Public Library has reopened as of June 1st with limited hours, following social distancing guidelines. Most people are picking up their books, some deliveries are still being made. Additionally the library plans to offer Disc Golf kits for checkout and is working on an extensive project digitizing archived paper Ordinances, Resolutions, and Meeting Minutes. Scanned documents will be named, organized, and uploaded to city webpage www.randolphne.com. The archive has over 100 years of documents, it will take some time to complete. LARM has awarded the City of Randolph a Safety Award for utilizing multiple grants earlier this spring to help fund bollard covers for city buildings and body armor. In response to vandalism of softball bathroom in May, Hartelco is planning start installing surveillance cameras at park, additional cameras at city landfill, and a couple for the new Veteran’s Memorial area. Plan is to complete all by first part of July. Summer Youth Sports is in full swing, practices started June 1 and game start June 18th. Concessions will be open, following social distancing guidelines. Utilities Supervisor Nielsen is working with RSY Coordinator Junck on bringing concession area into compliance with health directives. Certified Pool Operator Haselhorst and her team of Lifeguards are finishing training and certification. City anticipates a soft opening of the Pool week of June 8th, with a daily operating schedule to be posted. All swimmers will be required to sign a waiver before entering property and abide by rules set by the City and CPO. Randolph City Pool will close the weekend of June 20th and 21st for planned maintenance and cleaning, then reopen on Monday June 22nd for our official start of this summer pool season. Electrical Superintendent Beck is working on numerous projects in the City including powering Randolph Farm Supply new construction and installing an electrical pad at the western boundary of the park. This pad will remove a power pole that is in the way of parking and street. Survey of City Landfill by Benchmark Survey should be completed later this month and city can build fence on western boundary, maximizing space for City projects and spoil

location for USACE Floodplain project. Finalizing numerous projects with FEMA that correlate to March 2019 flood, progress slowed due to FEMA staff working remotely with travel restrictions. Next City Council meeting will be Wednesday July 8, 2020 at 630pm at 212 E Broadway St, Randolph, NE 68771. Following social distancing guidelines and health directives. Meeting will be available on Zoom as well.

6. City Administrator Benton asked that employment contract for RCGC Greens Superintendent Wurdinger, Economic Development position update and Utilities Supervisor position be discussed in Executive Session.

V. EXECUTIVE SESSION

1. Council approved motion to enter Executive Session at 8:26pm.
2. Executive session ended at 9:22pm. City Administrator Benton recommended that Greens Superintendent Wurdinger new contract be approved and the salary increase of \$3080 will be covered by City through end of new contract. Economic Development Director Position will not be backfilled for this fiscal year. Position will be budgeted as a FT and filled in 2020/2021 fiscal year. Approval of pay range for new Utilities Supervisor will be at a special City Council meeting later in June, date to be determined. Council approved recommendations.

VI. ADJOURN

With no further business to come before the board, the meeting was adjourned.

Ben Benton
City Administrator/Clerk/Treasurer

A complete copy of the minutes is available for public inspection during regular business hours at the Office of the City Clerk, 212 East Broadway Street, Randolph, Nebraska.